Space Details

<table>
<thead>
<tr>
<th>Key:</th>
<th>confhelp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Confluence Help</td>
</tr>
<tr>
<td>Description:</td>
<td></td>
</tr>
<tr>
<td>Creator (Creation Date):</td>
<td>ljparkhi (Aug 14, 2008)</td>
</tr>
<tr>
<td>Last Modifier (Mod. Date):</td>
<td>ljparkhi (Aug 14, 2008)</td>
</tr>
</tbody>
</table>

Available Pages

- Quickstart Guide
Overview

What is a Wiki?

**Confluence** is a Wiki.
A wiki is a collection of web pages designed to let users with access to them, contribute or modify content. Wikis use WYSIWYG and/or a markup language editors. Wikipedia is one of the best-known wikis.

"Wiki" is an Hawaiian word for "fast".

"Wiki" is also expressed as a "bacronym" for

**WHAT I KNOW IS.**

How Does Confluence Compare with Other Publishing Options?
The Colby Wiki?

The Colby Wiki can be found at:  
http://wiki.colby.edu

The Dashboard

Your first view of the wiki will be the "Dashboard". The Dashboard is the front page of a Confluence site. It provides an overview of the site, access to all spaces to which you have access, and displays a list of the most recently updated content within them.

You can go to the Dashboard from any page on your site by clicking on the logo beside the page title or via the breadcrumbs located at the top of every page.

The Dashboard is the only place in Confluence from where you can:

- Access all existing spaces on the site
- Add a new space to the site
By default, the Dashboard is also the site homepage. However, you can set any other page in Confluence as your homepage by using "Space Admin" or "User Profile" settings. (See About Spaces)

You will see all the Public spaces listed on your left; and recent page changes and updates on your right.

To increase the span of time listed under the "Recently Updated" display, click on the green plus + sign at the top right of the display. Reduce it again by clicking on the green minus - sign that then is displayed.

Log into the Colby Wiki by clicking on the Log In link in the upper right hand corner of the page. You will be prompted to supply your Colby Username and Password.

Once logged in, you will see any additional spaces that you have access to based on your username and password (spaces to which your name has been added by the space owner).

Confluence provides a hierarchical listing of pages that allows users to easily find content both by scanning the hierarchy or by searching on keyword phrases. Users can easily upload files and post comments. Confluence also provides a "News" facility that functions much like a blog.
Notice the differences in the first and second screen shot above. The second one contains more, and different, Wiki Spaces based on the user login. Take a moment to click on some of the spaces listed on your Dashboard and look at the space pages.

**Dashboard Icons**

Below is a list of the icons found on the Confluence Dashboard, and their function.

<table>
<thead>
<tr>
<th>Icon</th>
<th>Use/ Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image1.png" alt="Icon" /></td>
<td>You can browse the space</td>
</tr>
</tbody>
</table>
| ![Icon](image2.png) | Grayscale: You have no editing rights in the space  
With green plus sign: You have editing rights to pages in the space |
| ![Icon](image3.png) | Grayscale: The space is not part of your "My Spaces" listing  
Yellow: Clicking will turn it yellow and put the listing in your "My Spaces" listing  
Watch: When clicked, you are emailed whenever there is a change made to the page |
| ![Icon](image4.png) | The home page of any space |
| ![Icon](image5.png) | Create an RSS feed  
Allows you to monitor changes or updates to pages  
(See Creating and Subscribing to RSS Feeds) |
| ![Icon](image6.png) | Browse through listings of users with personal spaces  
You can bookmark or send mail to users from these pages |
Dashboard Tabs

You will also find tabs on the Dashboard:

```

```

Favourites

```

<table>
<thead>
<tr>
<th>Favourite Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Displaying pages recently added to your favourites list</td>
</tr>
<tr>
<td><strong>Fall 2008 Schedule</strong> (Student Tutors)</td>
</tr>
<tr>
<td><strong>Home</strong> (Student Tutors)</td>
</tr>
</tbody>
</table>

```

When you click on the gray star beside a space listing, it becomes yellow and the listing is placed here, in the Favorite Pages list. This is a handy way to access a much-used page that is several levels down in the hierarchy without having to make all the intermediate "clicks" to get to it. In the above example, The "Fall 2008 Schedule" actually sits inside the "Student Tutor" space, under another page titled "Hours". Listing it here allows the user to access it with one click, rather than three.